Minutes of the Northmoor Parish Council Meeting
Held on Tuesday 1 September 2026 at 7:00pm in the Committee room of the Village Hall

Attendees

Cllr Juliet Druce	Chair
Cllr Lindsey Brangwin	
Cllr James Florey	
Cllr Stacey Reed	
Cllr Alison Waller	
Mr Chris Isaac	Clerk

WODC Cllr Sandra Cosier and WODC Cllr Steve Cosier.

One member of the public.

1. **Apologies for absence.** To receive apologies for absence.
Apologies were received from OCC Cllr Dan Levy.

2. **Requests for Dispensations, Declarations of interest, gifts, and hospitality.** To receive any requests for Dispensations, Declarations of Interest from Councillors relating to items on the agenda.
Nothing was declared.

3. **Public Participation.** To receive questions from members of the public relating to items on the agenda. The level of detail given in the agenda was discussed, and the clerk explained why that was the case.

4. **Minutes.** To agree the minutes of the meeting held on 28 Jul 26 previously circulated.
It was **RESOLVED** that the minutes be accepted as a true record and were signed by the Chair.

5. **Reports.** To receive reports for information only from Councillors and Clerk.

a. WODC Cllrs Sandra and Steve Cosier sent a joint report, a copy of which was previously circulated to councillors and is included in the separate reports document.

b. Cllr Druce reported that the Village Hall tidy up was a great success and thanked all that turned up to help, it made a great difference.

c. Cllr Brangwin reported that the fallen tree on the Clacks Bridge works had been cleared, but the temporary footpath scaffolding was damaged and the whole site was now fenced off, leaving no safe pedestrian or cycling route to Standlake, particularly the Primary School.
Cllr Steve Cosier said that he would contact the relevant team in OCC to try to get it resolved, and was also trying to sort out the Bartholomew School bus for Northmoor students.

d. Cllr Reed reminded everyone that this Saturday was the Northmoor Summer Market, Fete and Dog Show.

e. Cllr Florey reported that there had been some fly tipping along Moreton Lane, which had been reported to WODC and collected.

f. The Clerk reported the following points:

i. The councillors' comments on Planning Application 26/01436/OUT (Land At Park Farm House Standlake Rd Northmoor) were sent to Cllr Steve Cosier who passed them onto the planning department. The Planning Application was refused on 12 Aug 26.

ii. The spare defibrillator battery had been ordered and is held by the clerk.

iii. Scott Gillam has checked all the playground equipment bolts and tightened where necessary. Later in the year when the conditions are more favourable, he will fill and seed the worn patch of grass at the bottom of the slide. He will also lay some rubber grass mat if the Parish Council supplies it. The gate is not adjustable, and the bench had already been moved away from litter bin so those 2 issues could not be addressed. *Clerk to source a suitable section of rubber grass matting*.

iv. The 3 spare allotment half plots have been advertised in the local area. Northmoor Village Trust have been approached and are potentially able to help anyone who may have difficulty affording a plot but not managed to contact Rev Jo regarding the feasibility of running a community plot.

v. The Scribe cost centres and codes have been set up and currently migrating last Financial Year's transactions.

6. **Policy Review.** To review and adopt the Standing Orders and Internal Financial Controls. The Council considered the documents and **RESOLVED** to adopt them both.

7. **Finance.** To consider the following items:

a. **Financial Report**. To receive the reports for information.
As of 31 August 2026 the Accounts stood at:

i. Barclays Community Account (Current Account) £1,243.69.

ii. Barclays Business Premium Account (Deposit Account) £25,096.74
This consists of £3,916.82 General Reserves, £5,100.00 Earmarked Reserves, and £16,079.92 Ringfenced Reserves (£15,759.48 Playpark Replacement / Maintenance and £320.44 Bablock Hythe Flood Prevention).

Since the last meeting, the following funds have been received and / or transferred.

iii. £4,000.00 transferred from the Deposit Account to pay invoices.

iv. £20 deposit for next year's allotment rent.

b. **Invoices for Payment.** To note previously approved payments and consider and approve invoices for payment itemised on the Payment Schedule.
The Council **NOTED** the previously approved payments.

Reason/Description	Payee	Budget	Amount (Ex VAT)	Amount (Inc VAT)
Payments previously approved				
Clerks Salary Apr-Jul	Mr C Isaac	Clerk's Salary	£1,492.40	£1,492.40
Clerks Home Working Allowance Apr-Jul	Mr C Isaac	Home Working Allowance	£104.00	£104.00
External Audit 25/26	Moore	Audit	£420.00	£504.00
Replacement Defib Battery	Medisol BV	Defibrillator	£216.00	£259.20
Allotment water charges for July	Castle Water	Allotment Water Charges	£14.55	£14.55
Scribe Accounts Set Up Fee	Starboard Systems Limited	Admin Costs	£199.00	£238.80
Grass cutting Jul	Scott Gillam	Grass cutting	£257.00	£257.00
Clerks Salary Aug	Mr C Isaac	Clerk's Salary	£345.73	£345.73
Clerks Home Working Allowance Aug	Mr C Isaac	Home Working Allowance	£26.00	£26.00

8. **Planning**

a. **Planning Applications.** To consider all recent applications received from West Oxfordshire District Council detailed below:
None

b. **Responses between meetings.** To note responses made using the Clerk's delegation.
None

9. **Correspondence.** To note correspondence received not otherwise on the agenda where decisions are not required.

10. **Items for information or next Agenda only.** All items for the next agenda to be submitted to the Clerk by Mon 26 Oct 26.

11. **Date of Next Meeting.** To confirm the date of the next meeting.
The Council **RESOLVED** to agree that the next meeting of the Parish Council would take place in the Northmoor Village Hall on Tue 17 Nov 26 commencing at 7:00pm.

12. There being no further business the meeting closed at 7:25pm.

Signed……Date…….