

Request for Quotation

Three-Year Grass Cutting Contract

Introduction

Northmoor Parish Council is seeking quotations from qualified contractors for the provision of grass cutting services in the village. This contract will be awarded for a period of three years, commencing on 01/04/2026 and concluding on 31/03/2029.

Scope of Work

- Regular cutting of all grass areas within the playground (approx. 1725m²), and the verge along the road outside of St Deny's Church, and Cruck Barn (approx. 400m²) (areas highlighted with red boundary on aerial photo).
- Strimming weeds and long grass around playground boundary & equipment, pathways, fences, trees, notice boards, telegraph poles, waste bins and seating areas.
- Grass cutting and weed strimming to be carried out 16 times throughout the year, exact timing depends on the growing season but expected to be 2-weekly from April to October and 4-weekly from October to December.
- Remove ivy from boundary close board fence along east side of playpark (green line on aerial picture) 3 times a year.
- Strim the corner patch (blue triangle on aerial picture) every 8 weeks once the cow parsley has stopped flowering.
- Cut off and remove any overhanging branches from the trees or hedges around the playpark as required.
- Reporting any damage or safety concerns to the Parish Clerk immediately.

Contract Duration

The contract will run for three years, from 01/04/2026 to 31/03/2029, subject to annual review and satisfactory performance.

Site Location

The areas requiring maintenance are the playground located behind Northmoor Village Hall, and the strip of grass in front of St Deny's Church. A site visit can be arranged upon request to assess the area and discuss specific requirements.

Quotation Submission Requirements

1. Detailed pricing for the three-year contract and the charges for any additional ad-hoc services should they be required.
2. Evidence of relevant experience and qualifications.
3. Copies of public liability insurance and any other relevant certifications.
4. References from previous clients, preferably other parish councils or similar organisations.
5. Company contact details and authorised representative.

Submission Deadline

Quotations must be submitted by 23/02/2026. Late submissions may not be considered.

Evaluation Criteria

- Competitive pricing and value for money.
- Relevant experience and track record.
- Quality of service proposal.
- Compliance with insurance and health & safety requirements.
- References and reputation.

Contact Information

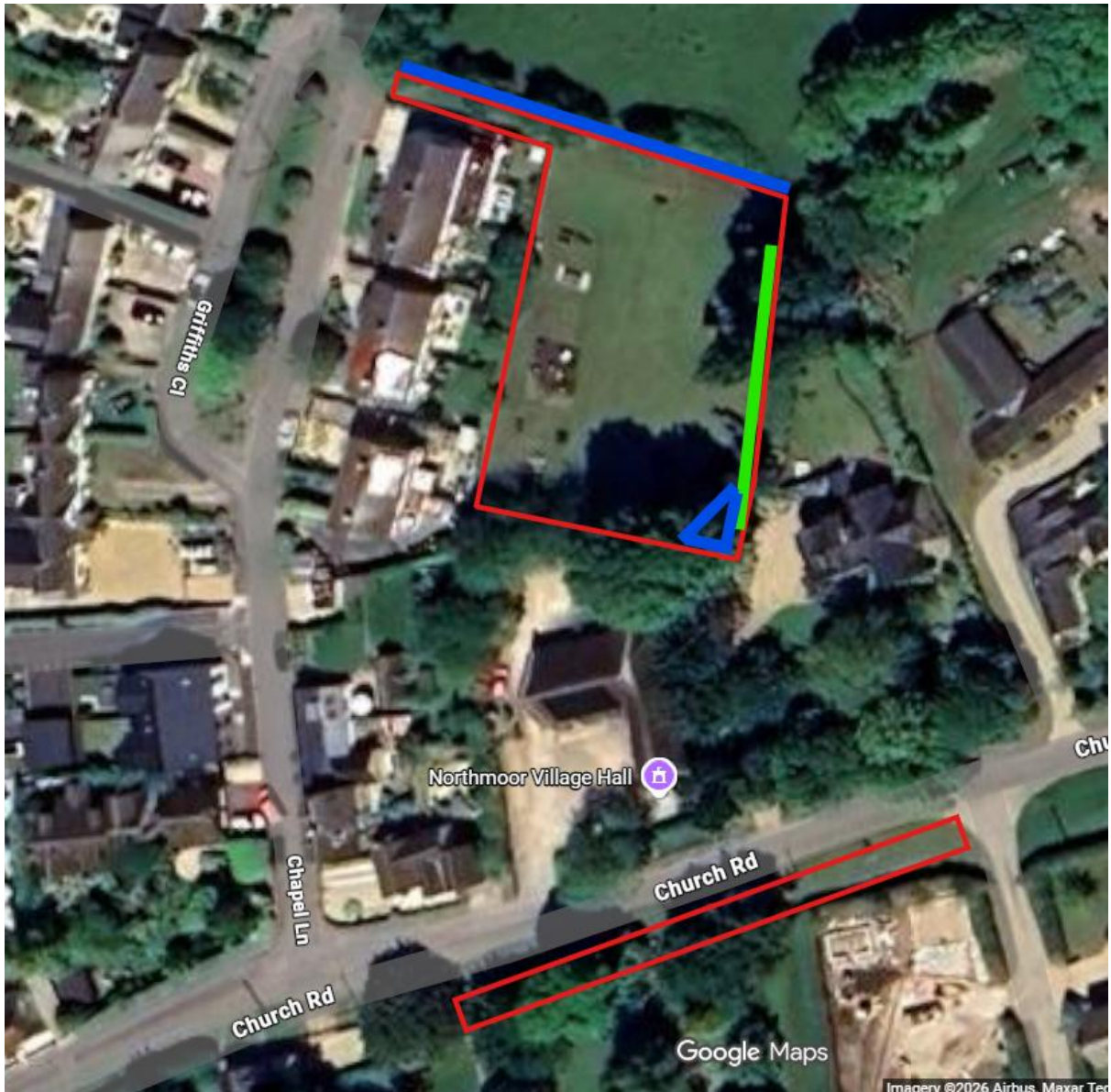
For further information, to arrange a site visit, or to submit your quotation, please contact:

Mr Chris Isaac
Parish Clerk, Northmoor Parish Council
The Old Orchard
Church Road
Northmoor
Witney
Oxon
OX29 5SU

Telephone: 07711812266

Email: clerk@northmoor-pc.gov.uk

We look forward to receiving your quotation.



Red boundary – areas for grass cutting, strimming and removal of overhanging hedge/tree branches.

Green line – removal of ivy along close board fence boundary with neighbour.

Blue line – weedkiller spray along stock fence boundary with field.

Blue triangle – area for strimming once cow parsley stops flowering.